

FUTURE AREA COMMITTEE DATES

1.0 SUMMARY

This report outlines the proposed cycle of meetings within the Mid Argyll, Kintyre and the Islands (MAKI) area from May 2016 to April 2017.

2.0 RECOMMENDATIONS

2.1 Members are asked to:-

- (1) endorse the agreed cycle of Area Committee and Business Day meetings as detailed in the attached Appendix; and
- (2) give consideration to the venue for the meetings scheduled in June and October 2016.

3.0 DETAIL

3.1 The Council considered and agreed a programme of meetings from May 2016 to April 2017 at the meeting held on 26 November 2015.

3.2 In accordance with this programme, MAKI Area Committee meetings will continue with the existing cycle of meetings, such that:-

Area Committees will take place on the morning of the first Wednesday of June, August, October, December, February and April;

Pre-agenda briefings will take place two weeks before the Area Committee meeting; and

Business meetings will take place in the morning of the first Wednesday of May, September, November, January and March.

3.3 Area Committee and Business Day meetings alternate between Lochgilphead and Campbeltown and this is reflected in the attached timetable. Historically, the meetings of the Area Committee in June and October have also been held at a venue in Ward 2. Members are asked to give consideration to the venue for

the Area Committee meetings in June and October 2016.

- 3.4 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued.

4.0 CONCLUSION

- 4.1 The Area Committee are invited to consider and endorse the programme of meetings attached as Appendix 1.

5.0 IMPLICATIONS

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|-----|------------------|------|
| 5.1 | Policy | None |
| 5.2 | Financial | None |
| 5.3 | Legal | None |
| 5.4 | HR | None |
| 5.5 | Equalities | None |
| 5.6 | Risk | None |
| 5.7 | Customer Service | None |

Executive Director of Customer Services

3 December 2015

For further information contact: Shona Barton, Area Committee Manager
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APPENDICES

Schedule of Meetings – Appendix 1

Mid Argyll, Kintyre and the Islands Schedule of Meetings

Pre Agenda Paper Issue	Pre Agenda Meeting	Papers to Governance and Law	Agenda Issue	AREA COMMITTEE MEETING	Venue	Start Time
2016						
Wednesday 16 th March	Wednesday 23 rd March	Monday 28 th March	Wednesday 30 th March	Wednesday 6th April	Council Chambers, Lochgilphead	10.00am
Wednesday 11 th May	Wednesday 18 th May	Monday 23 rd May	Wednesday 25 th May	Wednesday 1st June	Location TBC	
Wednesday 13 th July	Wednesday 20 th July	Monday 25 th July	Wednesday 27 th July	Wednesday 3rd August	Council Chambers, Lochgilphead	10.00am
Wednesday 14 th September	Wednesday 21 st September	Monday 26 th September	Wednesday 28 th September	Wednesday 5th October	Location TBC	10.00am
Wednesday 16 th November	Wednesday 23 rd November	Monday 28 th November	Wednesday 30 th November	Wednesday 7th December	Council Chambers, Lochgilphead	10.30am
2017						
Wednesday 11 th January	Wednesday 18 th January	Monday 23 rd January	Wednesday 25 th January	Wednesday 1st February	Venue tbc - Campbeltown	10.30am
Wednesday 15 th March	Wednesday 22 nd March	Monday 27 th March	Wednesday 29 th March	Wednesday 5th April	Council Chambers, Lochgilphead	10.00am

Agenda Issue	Business Day	Venue	Start Time
2016			
Wednesday 24 th February	Wednesday 2nd March	Council Chambers, Lochgilphead	10.00am
Tuesday 26 th April (due to Public Holiday)	Wednesday 4th May	Venue tbc - Campbeltown	10.00am
Wednesday 31 st August	Wednesday 7th September	Venue tbc - Campbeltown	10.00am
Wednesday 26 th October	Wednesday 2nd November	Council Chambers, Lochgilphead	10.30am
2017			
Friday 22 nd December	Wednesday 11^h January	Venue tbc - Campbeltown	10.30am
Wednesday 22 nd February	Wednesday 1st March	Council Chambers, Lochgilphead	10.00am